



## Legislative Council Staff

*Nonpartisan Services for Colorado's Legislature*

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### Employment Opportunity with the Colorado General Assembly

Agency:	Legislative Council Staff
Job Title:	Economist
Job Series:	Non-classified Position
FLSA Status:	Exempt; this position is not eligible for overtime compensation
Occup. Group:	Professional Services
Salary:	\$50,000 to \$80,000 annually, commensurate with experience
Release Date:	September 30, 2020
Apply By:	October 20, 2020

### About Legislative Council Staff

Colorado Legislative Council Staff, the nonpartisan research agency of the Colorado General Assembly, is seeking a skilled and highly motivated professional to join our team. This position will be housed in our economics section, which is comprised of a team of economists, social scientists, and data scientists performing policy analysis and revenue forecasting for the state legislature. Additional information about Legislative Council Staff can be found at:

<http://leg.colorado.gov/agencies/legislative-council-staff>.

### Job Summary

**Primary responsibilities.** Primary responsibilities of the position include analyzing and forecasting state and local government revenue sources, caseloads, and other items of importance to the General Assembly; verbally presenting information on various economic and tax-related issues; writing economic reports; analyzing and writing fiscal analyses ("fiscal notes") on proposed legislation; and responding to questions from legislators, lobbyists, government officials, and the public. Responsibilities of the position also include writing research papers, working with special legislative study committees during the legislative interim, and researching and writing portions of the "Blue Book" voter guide on statewide election issues.

**Required knowledge, skills, and abilities.** A successful candidate will:

- have the ability to work in a nonpartisan manner in a partisan environment, and to provide objective information regardless of the issue or one's personal opinions;
- have effective oral and written communication skills;

- have strong analytical, data analysis, and research abilities;
- have excellent time management skills and be able to work well under time pressure;
- be able to work independently as well as with a team; and
- be proficient in word processing, Excel, and statistical software.

Preferred candidates will have skills and experience using one or more data management, data visualization, or data analysis software, such as R, EViews, Tableau, SQL and/or ArcGIS.

**Educational requirement and experience.** The minimum educational requirement is a Bachelor's degree from an accredited college or university in economics or a related field. The preferred candidate will hold a Master's degree or PhD in economics or a related field and/or multiple years of experience analyzing economic data and writing research briefs.

**Salary and benefits.** The salary range for this position is \$50,000 - \$80,000 per year, with salary level within this range commensurate with education and experience. Legislative Council Staff employees are not members of the state personnel system, although employment includes coverage under the State of Colorado benefits package.

## Application Process

Please email your application packet with "Economist" in the email subject line to: [LCS.Economist@state.co.us](mailto:LCS.Economist@state.co.us)

**Application packet.** Your application packet must include:

- a cover letter;
- your resume; and
- a list of three professional references.

Incomplete applications will not be considered. Because this position is with the legislative branch, there is no need to fill out the state application for executive branch employment.

Legislative Council Staff is an equal opportunity employer. We are committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender, gender identity or expression, or veteran status.

**Additional questions?** If you have questions or need additional information about this position, please contact Kate Watkins at 303-866-3446, or [kate.watkins@state.co.us](mailto:kate.watkins@state.co.us).