

**DEPARTMENT OF LABOR AND EMPLOYMENT  
FY 2011-12 JOINT BUDGET COMMITTEE HEARING AGENDA**

**Wednesday, January 5, 2011  
3:00 pm – 5:00 pm**

**3:00-3:15      INTRODUCTIONS AND OPENING COMMENTS**

**3:15-3:30      QUESTIONS COMMON TO ALL DEPARTMENTS**

1. Please identify your department's three most effective programs and your department's three least effective programs, and explain why you identified them as such. How do your most effective programs further the department's goals? What recommendations would you make to increase the effectiveness of the three least effective programs?
2. For the three most effective and the three least effective programs identified above, please provide the following information:
  - a. A statement listing any other state, federal, or local agencies that administer similar or cooperating programs, and outline the interaction among such agencies for each program;
  - b. A statement of the statutory authority for these programs and a description of the need for these programs;
  - c. A description of the activities which are intended to accomplish each objective of the programs, as well as, quantified measures of effectiveness and efficiency of performance of such activities;
  - d. A ranking of the activities necessary to achieve the objectives of each program by priority of the activities; and,
  - e. The level of effort required to accomplish each activity associated with these programs in terms of funds and personnel.
3. Detail what could be accomplished by your Department if funding for the department is maintained at the fiscal year 2009-10 level.
4. How much does the department spend, both in terms of personnel time and/or money, dealing with Colorado WINs or any other employee partnership group? Has the level of resources dedicated to this effort changed in the past five years?

**3:30-4:25 UNEMPLOYMENT INSURANCE PROGRAM**

1. Please provide an update on the status of the Unemployment Insurance Program and the Unemployment Insurance Trust Fund.
2. Please discuss the Department's December 2010 report on the funding mechanisms of the Unemployment Insurance Trust Fund.
3. Has there been a time period in the past where the Unemployment Insurance Trust Fund has borrowed money from the federal Unemployment Insurance Fund? If so, when and how much was borrowed?
4. What, if any, federal mandates regarding unemployment insurance have been passed by Congress that has put pressure on the Colorado Unemployment Insurance Trust Fund?
5. Has Congress extended the federal Emergency Unemployment Compensation benefits? If Congress has extended federal Emergency Unemployment Compensation benefits, when will they expire?

**4:25-4:50 INTERNET SELF SERVICE PROJECT**

6. What is the goal of the Internet Self Service project?
7. How is the role of the call center going to be impacted by the Internet Self Service Project? Please address the following questions in the response:
  - a. Are the call center FTE state employees?
  - b. How many FTE are there in the call center?
  - c. How will the number of FTE in the call center be impacted once the Internet Self Service Project is complete? If the number of FTE will not be impacted, why not?
  - d. What will the responsibilities of the call center be after the Internet Self Service Project is complete? How will these responsibilities compare to the current responsibilities of the call center?
8. Please address the following questions regarding the development of the Internet Self Service Project applications:
  - a. Who is developing the applications for the Internet Self Service Project? Is the developer within the Department?
  - b. How do the responsibilities of the external contractors compare to the responsibilities of the department staff working on the project?
  - c. What kind of user input is being gathered?

- d. Is the developer conducting user testing? If so, how is this being done? If not, why not?
- e. Is the system architecture and business analysis being designed internally or by a contractor and why?

**4:50-5:00 GENERAL DEPARTMENT QUESTIONS**

- 9. Why is the Division of Oil and Public Safety in this Department? Please address why the petroleum storage tank section is in this department and not in the Department of Public Health and Environment.
- 10. Is the Jobs Cabinet located in this Department? If so, where is it located and how is it funded? If not, does the Department know where it is located?

**ADDENDUM: OTHER QUESTIONS FOR WHICH SOLELY WRITTEN RESPONSES ARE REQUESTED**

- 1. Please provide a table comparing the actual number of department FTEs in FY 2000-01 and the requested number of department FTEs in FY 2011-12, by division or program.
- 2. Please provide a table comparing the actual number of FTEs in FY 2008-09 and FY 2009-10 to the appropriated level of FTE for each of those fiscal years, by division or program. If there is a discrepancy of 5.0 percent or more between your FY 2009-10 FTE appropriation and actual usage for that year, please describe the impact of adjusting the FY 2011-12 FTE appropriation to align with actual usage from FY 2009-10.