



Legislative
Council Staff

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FISCAL NOTE

Drafting Number:	LLS 18-0739	Date:	February 15, 2018
Prime Sponsors:	Rep. Saine; Kraft-Tharp Sen. Donovan; Smallwood	Bill Status:	House Business
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Bill Topic: BEST PRACTICES FOR STATE BOARDS AND COMMISSIONS

Summary of Fiscal Impact:

<input type="checkbox"/> State Revenue	<input type="checkbox"/> TABOR Refund
<input checked="" type="checkbox"/> State Expenditure	<input type="checkbox"/> Local Government
<input type="checkbox"/> State Transfer	<input type="checkbox"/> Statutory Public Entity

This bill requires state agencies that are responsible for statutorily created boards or commissions to provide an annual training on specified topics. It will increase state workload on an ongoing basis.

Appropriation Summary: No appropriation is required.

Fiscal Note Status: The fiscal note reflects the introduced bill, which was recommended by the Legislative Audit Committee.

Summary of Legislation

Under this bill, state agencies that are responsible for a statutorily created board or commission must ensure that each board and commission receives an annual training on:

- understanding and operating within statutory directives;
- defining the board or commission's mission or role in project oversight;
- understanding and aligning the board or commission's process with the goal of the program it oversees;
- identifying and managing conflicts of interest;
- understanding the requirements of the Colorado Open Records Act (CORA);
- setting parameters regarding board or commission staff duties;
- identifying and securing data to help the board make informed decisions;
- ensuring involvement of members in key policy-making activities;
- ensuring members act in their role as public representatives;
- coordinating with others where responsibilities overlap; and
- annually reviewing management practices to ensure the use of best practices.

State Expenditures

Beginning in FY 2018-19, this bill will increase workload for all state agencies that oversee boards and commissions to develop the training program and materials. It is assumed that this training will be incorporated into existing board or commission trainings. For agencies that do not

currently provide training, travel and per diem costs will increase to host additional meetings to accommodate this training. It is assumed that these activities can be accomplished within existing appropriations, and any additional resources required for these activities will be addressed through the annual budget process.

Effective Date

The bill takes effect August 8, 2018, if the General Assembly adjourns on May 9, 2018, as scheduled, and no referendum petition is filed.

State and Local Government Contacts

All State Agencies