

## House Finance Committee Information

*Meeting times and locations.* The House Finance Committee meets on Monday afternoons at 1:30 p.m. It also meets on Thursday mornings upon adjournment of the full House. The committee's designated meeting room is House Committee Room 0112 in the ground floor of the State Capitol Building, located at 200 East Colfax Ave, in Denver. Occasionally, the committee meets in a different room to accommodate larger crowds or the needs of other committees. Changes to the committee's regular schedule are generally announced on the House floor prior to adjournment.

*Committee hearings.* Committee meetings are broadcast over the Internet. Interested persons who are not able to attend a meeting in person can listen live over the internet. To access the live and archived feeds, visit:

<https://sg001-harmony.sliq.net/00327/Harmony/en/View/UpcomingEvents/20210128/27>.

*Joint meetings with the Senate Finance Committee.* The joint rules of the House and Senate require the House and Senate Finance committees to stay advised of the activities, functions, and budgets of the Departments of Treasury and Revenue, and the Public Employees' Retirement Association. The House Finance Committee meets jointly with the Senate Finance Committee to receive briefings from these departments annually. This year, the committees met in November to receive these briefings. If needed, the committees may also meet to receive briefings on other public finance or policy issues by staff, state agencies, or other stakeholder groups, or with the Joint Budget Committee. The location of joint meetings of the House and Senate Finance Committees will be announced in both chambers' calendars.

*Testifying before the committee.* Individuals who wish to testify before committees are asked to sign-up prior to the start of the meeting.

During a declared public health disaster emergency, members of the public may testify remotely through the WebEx video conferencing or call-in options. Persons wishing to testify remotely must register in advance of the meeting. Registration opens when a bill is scheduled for its committee hearing. Registration will close when the committee meeting at which the bill will be heard begins.

Witnesses may sign up at  
<https://www2.leg.state.co.us/CLICS/CLICS2021A/commsumm.nsf/signIn.xsp>.

Members of the public may submit written testimony in lieu of testifying in person at <https://www2.leg.state.co.us/CLICS/CLICS2021A/commsumm.nsf/signIn.xsp>. The option to submit written testimony will be available once a bill is scheduled for a hearing in a committee of reference and last until the committee hearing on the bill concludes. Members of the committee can access submitted written testimony through the committee's Box account.

Witnesses testifying in person who wish to provide handouts to members of the committee will be directed to distribute materials to committee members through the written testimony form on the General Assembly's website, or by emailing the committee members directly. Except when authorized by the chair, **committee staff will not handle or distribute paper handouts provided by**

**members of the public.** Materials that are submitted through the written testimony form before and during the bill's hearing will be attached to the committee summary as part of the official record. Materials that are directly emailed to committee members will not be attached to the committee summary.

In the interest of maintaining a safe workplace for all concerned, so long as there is a statewide or City and County of Denver face mask mandate, committee members, staff, witnesses and all other individuals sitting within the committee hearing room will be expected to comply with the mandate. Staff, witnesses and individuals sitting within the committee hearing room who do not comply with the face mask mandate will be asked to leave the committee hearing room.

The chair of the committee, Representative Shannon Bird, is responsible for overseeing public testimony and will recognize those registered in an order most conducive to the business before the committee. With rare exception, everyone who is signed up will be called to testify. Because the meetings are taped and broadcast over the internet, individuals who are testifying are asked to wait to be recognized by the chair prior to beginning their testimony. The appropriate manner to address the committee chair is "Madam Chair." The appropriate manner to address committee members is "Representative."

Once witnesses have been recognized by the chair, they may begin their testimony by giving their name and the organization they represent, if any. Committees are subject to tight deadlines and busy schedules. As a courtesy to the legislative members as well as those in the audience waiting to testify, witnesses are asked to keep their testimony brief and relevant to the bill. Please do not repeat testimony that may have already been provided to the committee.

Witnesses are asked to observe professional decorum during the committee meetings. Clapping, booing, hissing, or otherwise disruptive behavior is not permitted. In addition, witnesses are asked to avoid any personal attacks or other emotional outbursts. Finally, all individuals present in the committee room are asked to silence all cell phones and electronic devices prior to the start of the meeting.

***Committee staff.*** The Legislative Council Staff person for the House Finance Committee is Vanessa Reilly, who is available to answer any questions regarding the committee schedule at (303) 866-4753 or [vanessa.reilly@state.co.us](mailto:vanessa.reilly@state.co.us).

***Committee updates.*** Interested persons can sign up on Twitter and follow the House and Senate Finance Committees to receive periodic updates on the committee's schedule and the status of bills in the committee. Follow the House and Senate Finance Committees @COLCSCcommittees and at #COHouFinance and #COSenFinance.